

# HAFB COVID-19 FAQs

**Travel/PCS - Updated 18 September 2020**

**Q1:** When I am off-duty, can I travel outside of the local area?

**A1:** Personnel must stay within the local area, which is identified as the state of New Mexico and El Paso County, TX when they're off duty. If you're requesting to take leave outside of the local area, you must first fill out an itinerary which requires squadron Commander approval. Reference Q2 for more details.

**Q2:** If I plan to take leave, what steps do I have to take?

**A2:** For travel outside the state of New Mexico or El Paso County, TX, the requesting member must provide an itinerary to include, but not limited to: departure date, departure location, mode of travel, overnight stops, arrival date and arrival location. All itineraries must be approved by your Sq/CC commander prior to departure. More information and documents can be found at <https://www.holloman.af.mil/COVID-Travel/>.

**Q3:** If I travel outside of the local area, will I automatically be put on restriction of movement?

**A3:** If you travel outside of the state of New Mexico or El Paso County, TX required ROM/mitigation measures will be annotated on the signed travel itinerary and reviewed within 7 days of departure for changing conditions. **For more ROM related details, please reference the ROM FAQs.**

**Q4:** I am an incoming Airman who will be stationed at Holloman soon. What do I need to know before I arrive at Holloman AFB?

**A4:** Holloman has a plan in place to help you. If you do not already have a sponsor, or are in contact with someone in your unit, please call the Holloman Public Affairs office at (575) 572-7381. If you will reside on base, you will be allowed on base after you are screened and given further direction by our Public Health professionals. **For information related to restriction of movement, please reference the ROM FAQs.**

**Q7:** I was supposed to PCS this summer/fall, is that still happening?

**A7:** A lot of factors are weighed when it comes to moving individuals their families around. This movement is approved on a case by case basis. The number one priority is the health and safety of our members and our families. For more PCS guidance, we will proceed in accordance with Air Force permanent change of station (AFPC) guidance located on the myPers website.

**Q8:** Will use or lose leave be waived since I can't take leave?

**A8:** The Department of Defense recently updated its use or lose policy. "With the leniency granted due to the pandemic travel restrictions, service members can now accrue a leave balance of up to 120 days until Sept. 30, 2023."

**Q9:** We are projected to PCS to Holloman, but will our children be authorized to attend the CDC/Youth Center?

**A9:** Yes, for enrollment please visit <https://militarychildcare.com/>.

For more additional questions not addressed in our directives or FAQs, please call public affairs at (575) 572-7381.



