



DEPARTMENT OF THE AIR FORCE  
HEADQUARTERS 49TH WING (AETC)  
HOLLOMAN AIR FORCE BASE, NEW MEXICO

25 March 2020

MEMORANDUM FOR 49TH WING PERSONNEL AND HOLLOMAN MISSION PARTNERS

FROM: 49 WG/CC

SUBJECT: HAFB COVID-19 Directive 1, Change 4 - Establishment of Local Leave Area

References: (a) Deputy SECDEF Memo, 13 March 2020, Stop Movement for all Domestic Travel for DoD Components in Response to Coronavirus Disease 2019  
(b) AFI 36-3003, *Military Leave Policy*

1. On 13 Mar 20, the Department of Defense (DoD) issued a stop movement directive for all domestic travel in response to the 2019 Novel Coronavirus (COVID-19). This directive states that military members are only authorized local leave in accordance with Service policies.
2. For the duration of the DoD travel directive related to COVID-19, the local leave area for Holloman AFB (HAFB) military personnel is within 50 miles. This distance includes but is not limited to: Alamogordo, Tularosa, La Luz, Cloudcroft, Ruidoso, and Sierra Blanca recreation areas. This geographic restriction also applies to regular pass days and scheduled days off.
  - a. Members living in El Paso and Las Cruces are approved to transit to/from HAFB despite travel outside 50 miles. Travel to El Paso and Las Cruces for all other active duty, guard, & reserve personnel requires squadron commander approval.
  - ~~b. Members living in Las Cruces are approved to transit to/from Las Cruces and Alamogordo. Travel to Las Cruces for all other active duty personnel is only approved for basic essentials.~~
3. Waiver authority to this directive are as follows:
  - a. Unit Commanders to include Detachment Commanders ~~Squadron Commander~~ may approve request for overnight stays beyond one's primary or secondary residence. Secondary residences include cabins and homes, but does not include campers, tents, etc.
  - b. First O-6 in member's chain may approve travel outside of 50 miles, with notification to the 49 WG/CC.
4. Members with scheduled medical appointments beyond the local leave area are permitted to travel, but must inform their squadron commander before departure.
5. 49th Wing personnel with duty at and/or living on White Sands Missile Range (WSMR) will follow the more restrictive of this guidance or the WSMR/CC guidance.
6. Similar to other travel guidance regarding COVID-19, travel exceptions may be granted for compelling cases where the travel is mission-essential, for humanitarian reasons, or warranted due to extreme hardship. If your travel plans fall into one of these categories, please work the request through your squadron commander.

JOSEPH L. CAMPO, Colonel, USAF  
Commander

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